



National Bank of Cossackie **EASY-TO-SWITCH KIT**

We make it simple for you to switch your accounts to your local, hometown bank.

Switching is easy!

Everything you need is in four simple steps.

STEP 1

Open your account at the National Bank of Cossackie.

Your account number and the National Bank of Cossackie's routing number are listed on the bottom of your starter check pack.

STEP 2

Switch your automatic and direct deposits to your new account.

Use the **Change Direct Deposits** form.

STEP 3

Switch your automatic withdrawals and payments to your new account. Use the **Change Automatic Withdrawals and Payments** form.

STEP 4

Close your old accounts at other financial institutions.

Use the **Close Accounts** form.

Contact your local branch for additional information about switching your accounts to the National Bank of Cossackie.



CHANGE DIRECT DEPOSITS

Date: _____

Employer/ Direct Depositor's Name: _____

Employer/ Direct Depositor's Address: _____

City, State, ZIP Code: _____

Ladies and Gentlemen:

You are currently making direct deposits on my behalf into this account:

Old financial institution: _____

Account number: _____

Routing number: _____

Please discontinue direct deposits to the above account and immediately begin direct deposits into my new account at:

National Bank of Cocksackie
3-7 Reed Street, PO Box 400
Cocksackie, NY 12051-0400

Routing Number: 021307054

My New Account Number: _____

If you have any questions, please contact me at (_____)_____(telephone number).

Thank you,

Signature

Print Name

Address

City, State, ZIP Code

Social Security Number

STEP 3

CHANGE AUTOMATIC WITHDRAWALS AND PAYMENTS

Date: _____

Company Taking Automatic Withdrawal/ Payment: _____

Company's Address: _____

City, State, ZIP Code: _____

Ladies and Gentlemen:

You are currently withdrawing _____ dollars
every _____ (when) for my _____
payment from:

Old financial institution: _____

Account number: _____

Routing number: _____

Please discontinue withdrawals from the above account and: (check one)

☐ Commence withdrawals from my new account at:

National Bank of Cocksackie
3-7 Reed Street, PO Box 400
Cocksackie, NY 12051-0400

Routing Number: 021307054

My New Account Number: _____

☐ Commence withdrawals from my new Visa debit card:

Card Number: _____ Expiration Date: _____

☐ I will make my payments through the National Bank of Cocksackie's bill pay service.

If you have any questions, please contact me at (_____) _____ (telephone number).

Thank you,

Signature_____
Address_____
Print Name_____
City, State, ZIP Code_____
Social Security Number

STEP 4 **CLOSE ACCOUNTS**

Before closing your old account, be sure that all outstanding checks and automatic payments have cleared.

Date: _____

Financial Institution's Name: _____

Financial Institution's Address: _____

City, State, ZIP Code: _____

Ladies and Gentlemen:

Please close my account(s) with your financial institution:

• Account number: _____

Account holder(s): _____

• Account number: _____

Account holder(s): _____

Kindly send a cashier's check for the remaining balance(s) to:

National Bank of Coxsackie
3-7 Reed Street, PO Box 400
Coxsackie, NY 12051-0400

Routing Number: 021307054

My New Account Number: _____

If you have any questions, please contact me at (____)_____(telephone number).

Thank you,

Account Holder 1 Signature

Account Holder 2 Signature

Account Holder 1 Print Name

Account Holder 2 Print Name

Account Holder 1 Social Security Number

Account Holder 2 Social Security Number

Address

City, State, ZIP Code

Member FDIC



DON'T FORGET!

Did you change all of your **DIRECT DEPOSITS?**

- | | |
|-------------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Payroll | <input type="checkbox"/> Stock dividends |
| <input type="checkbox"/> Social Security | <input type="checkbox"/> Child support |
| <input type="checkbox"/> Tax refunds | <input type="checkbox"/> Disability |
| <input type="checkbox"/> Supplemental Security Income | <input type="checkbox"/> Other deposits |

Did you change all of your **AUTOMATIC WITHDRAWALS AND PAYMENTS?**

- | | |
|----------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Mortgage | <input type="checkbox"/> Internet service |
| <input type="checkbox"/> Rent | <input type="checkbox"/> Credit cards |
| <input type="checkbox"/> Utilities: water, gas, electric | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Loans | <input type="checkbox"/> Investments |
| <input type="checkbox"/> Landline phone | <input type="checkbox"/> Membership dues |
| <input type="checkbox"/> Cable/satellite | <input type="checkbox"/> Online bill payees |
| <input type="checkbox"/> Cell phone | <input type="checkbox"/> Other payments/withdrawals |

Did you close all of your **OLD ACCOUNTS?**

☐ Financial Institution: _____

Account Number: _____

☐ Financial Institution: _____

Account Number: _____

☐ Financial Institution: _____

Account Number: _____

☐ Financial Institution: _____

Account Number: _____

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